

**FORT BEND COUNTY  
WOMEN'S CENTER, INCORPORATED**

**FEDERAL SINGLE AUDIT REPORT**

**For the Fiscal Year Ended  
December 31, 2017**



**FORT BEND COUNTY WOMEN'S CENTER, INCORPORATED**  
**FEDERAL SINGLE AUDIT REPORT**  
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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors of  
Fort Bend County Women's Center, Incorporated  
Fort Bend County, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Fort Bend County Women's Center, Incorporated (the "Center") (a nonprofit organization), which comprise the statements of financial position as of December 31, 2017, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated June 15, 2018.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Center's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Directors of  
Fort Bend County Women's Center, Incorporated

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Center's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Center's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Whitley Penn LLP*

Houston, Texas  
June 15, 2018

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors of  
Fort Bend County Women's Center, Incorporated  
Fort Bend County, Texas

**Report on Compliance for Each Major Federal Program**

We have audited Fort Bend County Women's Center, Incorporated's (the "Center") compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Compliance Supplement* that could have a direct and material effect on the Center's major federal program for the year ended December 31, 2017. The Center's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the Center's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Center's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Center's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the Center complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended December 31, 2017.

To the Board of Directors of  
Fort Bend County Women's Center, Incorporated

### **Report on Internal Control over Compliance**

Management of the Center is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Center's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Center's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Purpose of this Report**

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

### **Report on Schedule of Expenditures of Federal Awards required by the Uniform Guidance**

We have audited the financial statements of the Center as of and for the year ended December 31, 2017, and have issued our report thereon dated June 15, 2018, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by the Uniform Guidance, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated in all material respects in relation to the financial statements as a whole.

*Whitley Penn LLP*

Houston, Texas  
June 15, 2018

**FORT BEND COUNTY WOMEN’S CENTER, INCORPORATED**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
*For the Year Ended December 31, 2017*

**Section I - Summary of Auditors’ Results**

*FINANCIAL STATEMENTS*

Type of auditors’ report issued:	Unmodified
Internal control over financial reporting:	
a. Material weakness(es) identified?	No
b. Significant deficiency(ies) identified that are not considered to be material weakness(es)?	None reported
Noncompliance material to the financial statements noted?	None

*FEDERAL AWARDS*

Internal control over major programs:	
a. Material weakness(es) identified?	No
b. Significant deficiency(ies) identified that are not considered to be material weakness(es)?	None reported
Type of auditors’ report issued on compliance for major programs:	Unmodified
Any audit findings disclosed that are required to be reported in accordance with CFR 200.516(a)?	No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.238	Shelter Plus Care
16.575	Crime Victim Assistance (VOCA)

Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

**FORT BEND COUNTY WOMEN'S CENTER, INCORPORATED**  
***SCHEDULE OF FINDINGS AND QUESTIONED COSTS (continued)***  
***For the Year Ended December 31, 2017***

**Section II - Financial Statement Findings**

The audit disclosed no findings to be reported.

**Section III - Federal Award Findings and Questioned Costs**

The audit disclosed no findings to be reported.

**FORT BEND COUNTY WOMEN'S CENTER, INCORPORATED**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**

**FOR THE YEAR ENDED DECEMBER 31, 2017**

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	Award Amount	Pass-Through Entity Identifying Number	Federal Expenditures
<b>U.S. Department of Homeland Security</b>				
<b>Pass-Through Programs From:</b>				
<u>The United Way - Houston</u>				
<i>Emergency Food and Shelter Program</i>	97.024	\$ 35,000	34-7828-00 LRO 007	\$ 35,000
<i>Emergency Food and Shelter Program</i>	97.024	17,000	33-7828-00 LRO 007	8,500
<b>Total U.S. Department of Homeland Security</b>				<b><u>43,500</u></b>
 <b>U.S. Department of Health &amp; Human Services</b>				
<b>Pass-Through Programs From:</b>				
<u>Texas Health &amp; Human Services Commission</u>				
<i>Family Violence Prevention Services Act</i>	93.671	65,025	529-15-0006-0014C	18,090
<i>Family Violence Prevention Services Act</i>	93.671	103,723	529-15-0032-00015D	103,723
<i>Social Services Block Grant</i>	93.667	221,174	529-15-0032-00015D	78,299
<i>Family Violence Prevention Services Act</i>	93.671	62,413	529-15-0006-0014B	45,636
<i>Family Violence Prevention Services Act</i>	93.671	101,938	529-15-0006-0015C	-
<i>Social Services Block Grant</i>	93.667	222,066	529-15-0006-0015C	141,981
<b>Total U.S. Department of Health &amp; Human Services</b>				<b><u>387,729</u></b>
 <b>U.S. Department of Justice</b>				
<b>Pass-Through Programs From:</b>				
<u>Texas Office of the Governor, Criminal Justice Division</u>				
<i>Crime Victim Assistance (VOCA)</i>	16.575	333,333	VA-13-V30-14922-16	119,561
<i>Crime Victim Assistance (VOCA)</i>	16.575	1,543,876	3328301	297,075
<b>Total U.S. Department of Justice</b>				<b><u>416,636</u></b>
 <b>U.S. Department of Housing and Urban Development</b>				
<b>Direct Programs:</b>				
<i>Supportive Housing Program</i>	14.235	797,894	TX0166L6E001609	620,178
<i>Supportive Housing Program</i>	14.235	797,894	TX0166L6E001508	439,713
<i>Supportive Housing Program - PH</i>	14.235	212,922	TX0333L6E001604	16,628
<i>Supportive Housing Program - PH</i>	14.235	212,922	TX0333L6E001503	175,878
<i>Shelter Plus Care</i>	14.238	253,837	TX0353L6E001604	38,095
<i>Shelter Plus Care</i>	14.238	245,719	TX0353L6E001503	174,810
<b>Total U.S. Department of Housing and Urban Development Direct Programs</b>				<b><u>1,465,302</u></b>

**FORT BEND COUNTY WOMEN'S CENTER, INCORPORATED**

*SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (continued)*

*FOR THE YEAR ENDED DECEMBER 31, 2017*

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	Award Amount	Pass-Through Entity Identifying Number	Federal Expenditures
<b>U.S. Department of Housing and Urban Development</b>				
<b>Pass-Through Programs From:</b>				
<u>Fort Bend County</u>				
<i>Community Development Block Grant</i>	14.218	36,000	B-16-UC-48-0004	\$ 36,000
<i>Emergency Solutions Grant</i>	14.231	42,835	S-16-UC-48-0003	42,835
<b>Total Fort Bend County</b>				<b><u>78,835</u></b>
<u>Houston ESG</u>				
<i>Emergency Solutions Grant</i>	14.231	60,000	S-10-MC-48-0002	10,473
<i>Emergency Solutions Grant</i>	14.231	81,889	S-10-MC-48-0002	54,573
<i>Community Development Block Grant</i>	14.218	19,632	S-10-MC-48-0002	19,632
<b>Total Houston ESG</b>				<b><u>84,678</u></b>
<u>Harris County Domestic Violence Coordinating Council</u>				
<i>Supporting Housing Program</i>	14.235	215,609	TX0476L6E001600	64,885
<b>Total U.S. Department of Housing and Urban Development Pass-Through Programs</b>				<b><u>228,398</u></b>
<b>Total U.S. Department of Housing and Urban Development</b>				<b><u>1,693,700</u></b>
<b>Total Expenditures of Federal Awards</b>				<b><u>\$ 2,541,565</u></b>

*The accompanying notes are an integral part of this schedule.*

**FORT BEND COUNTY WOMEN’S CENTER, INCORPORATED**

**NOTES TO SCHEDULE OF EXPENDITURES FOR FEDERAL AWARDS**

*For the Year Ended December 31, 2017*

**A. Basis of Presentation**

The accompanying Schedule of Expenditures of Federal Awards (the “Schedule”) includes the federal grant activity of the Fort Bend County Women’s Center, Incorporated (the “Center”) under programs of the federal government for the year ended December 31, 2017. The information in this schedule is presented in accordance with the requirements of the Title 2 U.S CFR Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. Because the Schedule presents only a selected portion of the operations of the Center, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Center.

**B. Summary of Significant Accounting Policies**

In accordance with generally accepted accounting principles, the Center accounts for all awards under federal programs on an accrual basis of accounting and, accordingly, reflects all significant receivables, payables, and other liabilities.

Federal grant funds are considered to be earned to the extent of expenditures made under the provisions of the grant. When such funds are advanced to the Center, they are recorded as deferred revenues until earned. Otherwise, federal grant funds are received on a reimbursement basis from the respective federal program agencies. Generally, unused balances are returned to the grantor at the close of specified project periods.

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available. The Center has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**FORT BEND COUNTY WOMEN'S CENTER, INCORPORATED**

***SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS***

*For the Year Ended December 31, 2017*

Federal regulations, Title 2 U.S. Code of Federal Regulations Section 200.511 states, "The auditee is responsible for follow-up and corrective action on all audit findings. As part of this responsibility, the auditee must prepare a summary schedule of prior audit findings." The summary schedule of prior audit findings must report the status of the following:

- All audit findings included in the prior audit's schedule of findings and questioned costs and
- All audit findings reported in the prior audit's summary schedule of prior audit findings except audit findings listed as corrected.

**I. Prior Audit Findings**

None reported

**FORT BEND COUNTY WOMEN’S CENTER, INCORPORATED**

***CORRECTIVE ACTION PLAN***

***For the Year Ended December 31, 2017***

Federal regulations, Title 2 U.S. Code of Federal Regulations §200.511 states, “At the completion of the audit, the auditee must prepare, in a document separate from the auditor's findings described in §200.516 Audit findings, a corrective action plan to address each audit finding included in the current year auditor's reports.”

**I. Corrective Action Plan**

Not applicable